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Hinckley & Bosworth
Borough Council

Bill Cullen MBA (ISM), BA(Hons) MRTPI
Chief Executive

Date: 15 September 2020

To: **Members of the Hinckley Area Committee**

Cllr SM Gibbens (Chairman)	Cllr L Hodgkins
Cllr LJ Mullaney (Vice-Chairman)	Cllr KWP Lynch
Cllr DC Bill MBE	Cllr K Nichols
Cllr SL Bray	Cllr MT Mullaney
Cllr DS Cope	Cllr A Pendlebury

Copy to all other Members of the Council

(other recipients for information)

Dear member,

There will be a meeting of the **HINCKLEY AREA COMMITTEE** as a virtual meeting via Zoom on **WEDNESDAY, 23 SEPTEMBER 2020 at 6.30 pm** and your attendance is required.

The agenda for the meeting is set out overleaf.

Yours sincerely

A handwritten signature in black ink, appearing to read 'R Owen'.

Rebecca Owen
Democratic Services Manager

HINCKLEY AREA COMMITTEE - 23 SEPTEMBER 2020

A G E N D A

1. APOLOGIES FOR ABSENCE
2. MINUTES OF THE PREVIOUS MEETING (Pages 1 - 2)
To confirm the minutes of the previous meeting.
3. ADDITIONAL URGENT BUSINESS BY REASON OF SPECIAL CIRCUMSTANCES
To be advised of any additional items of business which the Chairman decides by reason of special circumstances shall be taken as matters of urgency at this meeting.
4. DECLARATIONS OF INTEREST
To receive verbally from Members any disclosures which they are required to make in accordance with the Council's Code of Conduct or in pursuance of Section 106 of the Local Government Finance Act 1992. **This is in addition to the need for such disclosure to be also given when the relevant matter is reached on the agenda.**
5. QUESTIONS
To hear any questions in accordance with Council Procedure Rule 12.
6. FRIENDS OF HINCKLEY STATION (Verbal Report)
Friends of Hinckley Station will be in attendance to inform members about a new project.
7. PUBLIC REALM STRATEGY (Verbal Report)
Members will receive a presentation on the public realm strategy.
8. SPECIAL EXPENSES OUTTURN FOR 2019/20 (Pages 3 - 8)
Members will receive the revenue and capital outturn for 2019/20 for the special expenses area.
9. ANY OTHER ITEMS OF BUSINESS WHICH THE CHAIRMAN DECIDES HAVE TO BE DEALT WITH AS MATTERS OF URGENCY

Agenda Item 2

HINCKLEY AND BOSWORTH BOROUGH COUNCIL

HINCKLEY AREA COMMITTEE

27 JANUARY 2020 AT 6.30 PM

PRESENT: Mr SM Gibbens - Chairman
Mrs LJ Mullaney – Vice-Chairman
Mr DC Bill MBE, Mr SL Bray, Mr DS Cope, Mr K Nichols, Mr MT Mullaney and
Ms A Pendlebury

Officers in attendance: Tan Ashraf, Ilyas Bham, Edwina Grant, Simon D Jones, Rebecca Owen and Caroline Roffey

275 APOLOGIES FOR ABSENCE

Apologies for absence were submitted on behalf of Councillors Hodgkins and Lynch.

276 MINUTES OF THE PREVIOUS MEETING

It was moved by Councillor Nichols, seconded by Councillor Bill and

RESOLVED – the minutes of the meeting held on 7 October be confirmed and signed by the chairman.

277 DECLARATIONS OF INTEREST

No interests were declared at this stage.

278 NEW SIGNAGE FOR VOLUNTARY & COMMUNITY SECTOR PARTNERSHIP AND VOLUNTEERING HUB

Members received a report requesting funding for new signage for the Voluntary and Community Sector Partnership and Volunteering Hub.

Councillor M Mullaney entered the meeting at 6.32pm.

It was moved by Councillor Gibbens, seconded by Councillor Cope and

RESOLVED – the request for funding be endorsed.

279 FUNDING FOR NEW PROMS IN THE PARK EVENT 2020

A report was presented which sought funding to host Proms in the Park in August 2020. It was noted that the event would be run in partnership with Hinckley Round Table and would follow on from a daytime family event in Hollycroft Park.

In response to members' questions, it was noted that sponsorship and income opportunities would be explored to support the event.

It was requested that attendees and vendors be requested not to bring or sell balloons, plastic flags and other single use plastics.

It was moved by Councillor Bray, seconded by Councillor Bill and

RESOLVED – the request for funding be endorsed.

280 HINCKLEY AREA COMMITTEE BUDGET 2020/21

Members received the proposed draft revenue budget and council tax for 2020/21 for the special expenses area of Hinckley.

Members queried the £1,000 funding granted to Neighbourhood Watch and it was agreed that the co-ordinator be invited to the next meeting to provide an update on the use of the funding and the changes to the coverage of the Neighbourhood Watch scheme.

It was noted that reserves would be used to fund the heritage action zone project. Members expressed concern about this project as they had not seen the plans which had been approved for consultation under the previous administration. In response it was reported that the final plans would be going through the reporting process shortly. It was agreed that a planning policy officer be invited to the next meeting to outline the proposals.

In response to members' questions, the following points were made:

- Options for use of S106 money on Clarendon Park were being investigated – it was noted that the running club wanted a track and that 3G pitches were being considered
- A meeting would be arranged with the relevant Executive member and ward councillors in relation to the play and open space contributions for The Greens
- All budgets and fees and charges would be presented to a joint meeting of the Scrutiny Commission and Finance & Performance Scrutiny on 6 February
- Officers could keep members up to date when applications were received for the Hinckley Community Initiative Fund.

(The Meeting closed at 7.18 pm)

CHAIRMAN



Hinckley & Bosworth Borough Council

Forward timetable of consultation and decision making

Hinckley Area Committee 23 September 2020

Wards affected: Hinckley wards

Special Expenses Outturn 2019/20

Report of Head of Finance (S151 Officer)

1. Purpose of report

- 1.1 To present the 2019/2020 revenue and capital outturn for the Hinckley (Special Expenses) Area.

2. Recommendation

- 2.1 That the report is noted

3. Background to the report

- 3.1 The revenue and capital outturn position for the Hinckley (Special Expenses) Area for 2019/2020 are attached to this report as Appendices 1 and 2.

Revenue Outturn

- 3.2 The revenue outturn for the Special Expenses Area is contained in Appendix 1 along with the approved original and revised estimates for 2019/2020. As at 31st March 2020, the Special Expense Area service budget was underspent by £14,719. The main reasons for the underspend are:

	£,000
Additional Burial Fee Income	(14)
Additional material costs	3
Saving on tree works budget	(8)
Salaries overspend due to vacancy factor	7
Other minor variations	(3)
TOTAL UNDERSPEND	(15)

Capital Outturn

- 3.3 The capital outturn for the Special Expense Area is detailed in Appendix 2. There were no major variations.

Balances and Reserves

- 3.4 The outturn position shows balances of £385,863 which is an increase of £124,726. This means that there is £20,459 more in the balances than the £104,267 which was budgeted.

	£
Balance at 1st April 2019	261,137
Contribution to Balances	124,726
Balance at 31st March 2020	385,863

- 3.5 The Earmarked Reserve is set aside to meet the cost of Capital projects and future one of revenue costs that cannot be met from existing budgets. The outturn position shows a closing reserves balance is £163,197 which is close to that budgeted.

	£
Balance at 1 st April 2019	153,863
Contribution for Revenue	20,000
Contribution for Capital	(10,666)
Balance at 31st March 2020	163,197

4. Exemptions in accordance with the Access to Information procedure rules

- 4.1 Report to be taken in open session.

5. Financial implications [IB]

- 5.1 contained within the body of the report

6. Legal implications [MR]

- 6.1 None

7. Corporate Plan implications

- 7.1 This report supports all objectives of the corporate plan by supporting councillors to carry out their roles.

8. Consultation

- 8.1 No consultation has been undertaken.

9. Risk implications

- 9.1 It is the council's policy to proactively identify and manage significant risks which may prevent delivery of business objectives.

- 9.2 It is not possible to eliminate or manage all risks all of the time and risks will remain which have not been identified. However, it is the officer's opinion

based on the information available, that the significant risks associated with this decision / project have been identified, assessed and that controls are in place to manage them effectively.

9.3 The following significant risks associated with this report / decisions were identified from this assessment:

Management of significant (Net Red) risks		
Risk description	Mitigating actions	Owner
None	None	None

10. Knowing your community – equality and rural implications

10.1 This report supports all communities by ensuring continuous representation on the Council.

10.2 The report also takes account of and provides support for councillors' different circumstances

11. Climate implications

11.1 Whilst this report has no direct implications on climate change, the move to remote meetings during this period (which has resulted in the need for this decision) has a positive impact in reducing travel to meetings.

12. Corporate implications

12.1 By submitting this report, the report author has taken the following into account:

- Community safety implications
- Environmental implications
- ICT implications
- Asset management implications
- Procurement implications
- Human resources implications
- Planning implications
- Data protection implications
- Voluntary sector

Background papers: None

Contact officer: Ilyas Bham

Executive member: Councillor K Lynch

2019/20 OUTTURN

	2019/20 ORIGINAL ESTIMATE	2019/20 REVISED ESTIMATE	2019/20 OUTTURN
	£	£	£
SPECIAL EXPENSES (HINCKLEY)			
Urban parks	468,210	468,210	461,238
Cemeteries	153,560	153,560	144,813
Hinckley Town Centre Christmas Lights	2,000	2,000	2,000
Hinckley West Neighbourhood Watch	4,000	4,000	5,000
	627,770	627,770	613,051
Contribution to/(from) Reserves	20,000	20,000	20,000
Contribution to/(from) Balances	104,267	104,267	124,726
Net Expenditure	752,037	752,037	757,777
Contributions from S106 Reserves	(20,076)	(20,076)	(25,816)
Budget Requirement	731,961	731,961	731,961
<u>Balances</u>			
Balance B/Fwd	267,282	261,137	261,137
Cont. to Balances	104,267	104,267	124,726
Balance (Deficit) c/fwd.	371,549	365,404	385,863
<u>Reserves</u>			
Balance B/Fwd.	156,260	153,863	153,863
Cont. to/(from) Reserves	20,000	20,000	20,000
Use of Reserves (capital)	(10,000)	(10,000)	(10,666)
Balance (Deficit) c/fwd.	166,260	163,863	163,197

	Budget £	Outturn £	Variance £	c/fwd.	Comments
Non Delivery Plan					
Memorial Safety	5,160	562	4,598		Fewer than expected memorial make safes
Hinckley Community Initiatives Fund	10,000	10,104	(104)		
	15,160	10,666	4,494	0	
Green Spaces Delivery Plan Schemes					
Granville Road	2,113	413	1,700	1,700	scheme to be completed in 20/21
Hinckley Area Total	17,273	11,079	6,194	1,700	

Financing

	Budget £	Outturn £	Variance £
Non Delivery Plan			
Capital Receipts (for Memorials scheme)	5,160		5,160
SEA Reserves (Memorial Safety)		562	(562)
SEA Reserves (HCIF scheme)	10,000	10,104	(104)
	15,160	10,666	4,494
Green Spaces Delivery Plan			
Section 106	2,113	413	1,700
Total Financing	17,273	11,079	6,194

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